

# GRADING AND ACADEMIC RECORD SYMBOLS

Pursuant to section 55023 of Title 5, the grading practices of the District shall be as follows:

## Evaluative Symbols

A	Excellent
B	Good
C	Satisfactory
D	Less than satisfactory
F	Failing
P	Passing (at least satisfactory); units awarded not counted in grade point average; has the same meaning as "CR," as that symbol was defined prior to the Summer 2009 term.
NP	No Pass (less than satisfactory or failing); units not counted in grade point average; has the same meaning as "NC," as that symbol was defined prior to the Summer 2009 term.
SP	Satisfactory Progress towards completion of the course (used for noncredit courses only)

## Non-Evaluative Symbols

I	Incomplete academic work for unforeseeable, emergency and justifiable reasons at the end of the academic term; not used in calculating units attempted or for grade points.
IP	The In Progress symbol denotes that the class extends beyond the normal end of an academic term. It indicates that work is in progress but that assignment of an evaluative symbol must await its completion.
RD	The Report Delayed symbol is used when there is a delay in reporting the grade of a student due to circumstances beyond the control of the student.
W	Withdrawal from class or college is authorized through two thirds of the course term. The academic record of a student who remains in class beyond that date must reflect a grade other than a "W." Courses dropped prior to census, or its equivalent for short term courses, will not appear on the student's academic record.

MW

Military Withdrawal may be assigned when a student who is a member of an active or reserve United States military service receives orders compelling a withdrawal from courses. Upon verification of such orders, military withdrawal may be assigned at any time after the Add/Drop period. Military withdrawal shall not be counted in progress probation, dismissal calculations, or in calculating the permitted number of withdrawals.

EW

An excused withdrawal (EW) occurs when a student is permitted to withdraw from a course(s) due to specific events beyond the control of the student affecting his/her ability to complete a course(s) and may include a job transfer outside the geographical region, an illness in the family where the student is the primary caregiver, when the student who is incarcerated in a California state prison or county jail is released from custody or involuntarily transferred before the end of the term, when the student is subject to immigration action, or other extenuating circumstance making completion impracticable. In the case of an incarcerated student, an excused withdrawal cannot be applied if the failure to complete the course(s) was the result of the student's behavioral violation or if the student requested and was granted a mid-semester transfer. Upon verification of these conditions and consistent with the District's required documentation substantiating the condition, a withdrawal symbol of "EW" may be noted at any time after the period established by the District during which no notation is made for withdrawals. An excused withdrawal will not be counted toward the permitted number of withdrawals or counted as an enrollment attempt, nor will it be counted in progress probation and dismissal calculations.

Since professors have the responsibility for evaluating student performance and assigning final grades, students are encouraged to discuss their grades with professors at any time. All grades are final and are not subject to change except as outlined in Education Code Section 76224.

Grades will be available approximately four weeks after the end of each semester. Students may access grades on the Sierra College website at [www.sierracollege.edu](http://www.sierracollege.edu) (<http://www.sierracollege.edu>).

Reference: Sierra College Board Policy 4230 ([http://www.sierracollege.edu/\\_files/resources/about-us/board/policies/chapter4/Board-Policy-4230.pdf](http://www.sierracollege.edu/_files/resources/about-us/board/policies/chapter4/Board-Policy-4230.pdf)) and Administrative Procedure 4230 ([http://www.sierracollege.edu/\\_files/resources/about-us/board/policies/chapter4/Administrative-Procedure-4230.pdf](http://www.sierracollege.edu/_files/resources/about-us/board/policies/chapter4/Administrative-Procedure-4230.pdf)).